

## **DRESS CODE**

A reasonable standard of dress is required on the golf course. Examples of dress considered unsuitable for members, guests and visitors are football tops / rugby tops, vest type tops, shell suits and hoodies.

Clothing or tee shirts with slogans that may be offensive to others are not permitted.

Golf shoes are not permitted to be worn in clubhouse bar / dining areas and must be removed and stored in changing rooms.



## **CHECKING IN**

Anyone wishing to play golf must firstly check in at golf reception and have their names entered on the computerised booking system. This ensures that in the event of an emergency or a requirement to shut the course due to inclement weather then we know exactly who is on the course and their approximate location.

No player may play without the permission of the golf starter/reception.

All golfers must start at the 1<sup>st</sup> tee unless instructed otherwise.

Starting at the back 9 is forbidden unless permission has been sought from golf reception.

Skipping holes is not permitted.

Courtesy to others is the key to etiquette on the golf course.

Failure to check in will result in players being ejected from golf course.

Please report any doubts you have about the legitimacy of anyone playing on the golf course to reception or by telephoning 01334 658780

## **STARTING SHEETS**

Play shall be regulated by BRS computerised booking system. Members may book a tee time up to 7 days in advance either online or by phoning golf reception on 01334 658780. Players are politely requested to use the online booking portal in order to free up staff administration time.

Any players / match failing to be ready to play off at their allocated time shall retire to the next available time.

The Starter will control all play, and operates the starting sheet. The starter has the authority to move players' tee off times forward or back to aid the management of the course and any society competitions.

Elmwood Golf reserves the right to cancel, modify and adjust tee-sheets to accommodate competitions, visiting parties and other groups and activity. Prior notice will be given where practicable. By being a season ticket holder at Elmwood Golf you are not guaranteed playing rights 7 days per week as other activity such as competitions etc. may take precedence.

Players failing to co-operate with the starter will be asked to leave the golf course facility.

Members may book tee times online via the Club's website and Facebook page. A member and their playing partners may only reserve one tee time; multiple reservations are not permitted.

## **MEMBERS GUESTS**

Each member is entitled to 3 free guests per season and unlimited guests at reduced rates. Family and husband/wife season tickets are entitled to a maximum of three free guests between them and not per person.

All guests introduced to the golf course must be signed in.

No member may introduce more than three guests in any one day.

The same guest may not be introduced more than twice in any one calendar month.

Members must ensure they play alongside their guests in the same group.

Members may not use their Privilege Tickets when participating in Visiting Parties or in golf outings organised by or on behalf of external companies or societies.

From 2018, free guest allocation will be issued in the form of personalised vouchers which can be collected from golf reception. Please note that these vouchers are non-transferable.

Free guests will not be accepted without appropriate voucher being redeemed.

## **DELAYED STARTING**

In the event of delayed start, golf staff will utilise discretion and the tee sheet will be pushed back allowing players to commence play in the order of tee sheet i.e. first on tee sheet will be first to play.

The clubhouse may be open a limited number of hours based on weather conditions.

## **COURSE RANGER**

Course Ranger duties are carried out at random intervals throughout the course of the day.

Please co-operate with the course ranger at all times and be prepared to show proof of membership or visitor receipt.

On occasion greens staff may ask you to provide proof of membership or visitor receipt.

Anyone found to be playing golf without paying appropriate membership fee or visitor rates will be reported to Police Scotland.

Please report any doubts you have about the legitimacy of anyone playing on the golf course to reception or by telephoning 01334 658780

## **DOGS ON GOLF COURSE**

Well behaved dogs are permitted on the golf course during leisure golf. They must be kept on a lead and the owners are responsible for cleaning up any dog faeces.

## **SUSPENSION OF PLAY**

The signal for the suspension of play will be 1 long prolonged note of klaxon.

Players are advised to leave the course as soon as possible after the Klaxon sounds.

Play can only re-commence after the manager or starter has ordered a resumption of play.

## **LIABILITY**

Third party liability golf Insurance is automatically included when joining and renewing season tickets. This covers third party liability for any accident whilst playing golf.

Third party liability insurance also applies to visitors whilst playing golf.

## **HEALTH & SAFETY**

Safety on the golf course and practice ground is paramount.

Golfers should read and familiarise themselves with the Health and Safety Guidelines on the Club website:

<http://www.elmwoodgolf.co.uk/health-safety-guidelines/>

Paper copies can be issued on request.

All golfers are reminded that they should always be courteous to non-golfers who may be using the facility.

## **GOLF CARS (BUGGIES)**

**Golf cars (buggies) are not permitted to be driven in any area of the car park.**

\*(Exception registered disabled or with a doctor's certificate)

All golf car operators must hold a current driving licence.

The consumption of alcohol is not permitted on Elmwood Golf Course and use of golf cars is strictly forbidden for those under the influence of alcohol.

Please be vigilant when crossing the road between the 2<sup>nd</sup> and 3<sup>rd</sup> and on return between the 7<sup>th</sup> and 8<sup>th</sup>. This road at times can be busy and particular attention must be paid whilst crossing using golf car.

All operators of golf cars must sign a Safety Policy Acknowledgement form before they are allowed to drive the golf car.

## **TEE AREAS ON THE COURSE**

White Markers	– Used solely for society completion/medal play
Yellow Markers	– Used by all male members for all other play
Red Markers	– Used solely by Lady members, their Lady guests and Lady visitors
Blue Markers	– Used for junior golfers

## **SLOW PLAY**

Common sense, courtesy and respecting others will solve the majority of problems with slow play.

All golfers should be aware at all times of their position on the golf course. It is their own responsibility to maintain their position on the course and avoid undue delays. Any group that has lost a complete hole on the group ahead of them should wave through faster groups.

If, it is likely that a ball may be lost, unplayable or out of bounds, a provisional ball should be played before going forward. Players searching for a ball should, as soon as they realise the ball will not be quickly found, signal the group behind to play up; they should not wait until the ball has been declared lost (5 minutes). Play should not continue until it is safe to do so.

All groups are expected to complete a round in approximately 3.5 hours (210 minutes); each player in the group is responsible for its pace.

If the course is busy do not expect to get through. There is no point in letting someone through if there is nowhere to go.

If a player or group consistently disregards the requirement to observe the etiquette of the game during a round, or over a period of time, Elmwood Golf may ask that player or group to leave the facility and in certain cases terminate their membership.

Courtesy to others is the key to etiquette on the golf course.

## **GENERAL CONDUCT**

It goes without saying that all players should conduct themselves in a disciplined manner, demonstrating courtesy and sportsmanship at all times, irrespective of how competitive they may be. This is the spirit of the game of golf.

- Unsportsmanlike conduct, including abusive language, cheating, club throwing, abuse of golf course property will not be tolerated.
- Physical abuse, threat of physical abuse, verbal abuse, slander or libel towards other players or golf course staff will not be tolerated.
- Elmwood Golf reserves the right to revoke any players membership if deemed appropriate.

## **PRACTICE FACILITIES**

Elmwood Golfing practice areas are for use by members and paying guests only. They are not a free facility to be used by anyone.

Please report any doubts you have about the legitimacy of anyone playing on practice facilities to reception or by telephoning 01334 658780

Practice play is restricted to the practice ground and is strictly forbidden on the course. Practice play must be from the designated lanes and must be in the direction of north. Players using the practice area must follow the restrictions listed at the practice ground (no long irons/woods can be used).

Pitching/Chipping to or from the practice putting green is forbidden.

Retrieving range balls from the driving range outfield is strictly forbidden.

## **GREENS STAFF**

In the interests of Health and Safety, Greenkeeping Staff have right of way over play whilst carrying out essential maintenance tasks on the golf course.

If for any reason you are held up due to a maintenance task being carried out, please wait until the Greenkeeper moves over to a safe area and waves for you to resume play.

The Greenkeeping Team will do all they can to ensure your game is not held up for any longer than is necessary.

Players should at all times co-operate with greens staff to facilitate course maintenance. Whilst the flagstick is removed from a hole, players must not play to that green until the flagstick has been returned to the hole by greens staff.

Pitch Marks should always be repaired before leaving the green and divots replaced with care elsewhere on the course.

Golf bags should always be left at the side of the green and caddy cars/buggies must not encroach on the apron of the green. All direction signs on the course must be obeyed.

## **MEMBERSHIP**

### **General**

1. Renewal period is 1<sup>st</sup> April – 31<sup>st</sup> March (The membership year)
2. All season tickets (membership) are for a minimum period expiring 31<sup>st</sup> March.
3. Season tickets are not transferable and cannot be used by anyone else.
4. New members may join Elmwood Golf at any stage throughout the membership year.
5. Season Ticket fees are non-refundable.
6. By being a season ticket holder you agree to the **rules of Elmwood Golf**.
7. Golf Insurance is automatically included when joining and renewing season tickets. This covers third party liability for any accident whilst playing golf.
8. Membership cards – All season ticket holders will be issued with a membership card & number. Members must carry their membership card when visiting the facility and show them to golf reception or member of the management team when asked to do so.
9. The loss of a card should be reported immediately to club staff and we reserve the right to charge for a replacement. Any misuse of membership cards will result in cancellation of membership.

### **Direct Debit Terms**

1. First payment will be taken at the golf course and can be paid by card, cheque or cash. This ensures that your bank mandate is processed in a timely manner and the remaining 7 payments fall on the correct due date which is the 1<sup>st</sup> of each month.
2. If a direct debit payment is rejected, all playing privileges will be suspended and the full outstanding amount falls due.
3. If a season ticket holder cancels their direct debit, Elmwood Golf must be notified and all outstanding fees for the membership year paid in full within 14 days. The option to pay by direct debit is a contractual agreement.
4. Failure to pay membership fees within the agreed schedule may result in referral to a solicitor to recover all fees due plus any reasonable expenses incurred by Elmwood Golf including legal costs.

## **HANDICAPS AND COMPETITION**

Elmwood Golf have two affiliated clubs who are registered to play, with Elmwood as their home course.

Elmwood Golfing Society (EGS) organise a range of 18 hole competitions throughout the year.  
EdenFields Golf Club organise 9, 12 & 18 hole competitions throughout the year.

Elmwood Golf season tickets do not include membership of either society.

Membership applications for both clubs are available from reception.

## **PARKING**

Members/Guests/Visitors may park their car in the car park within the designated bays. Cars must not be parked in any area of hatched lines, reserved bays or in the vicinity of the greenkeepers' sheds.

**Users of the car park do so at their own risk. SRUC Elmwood Golf will not accept responsibility for damage, accident or loss.**

The gate to the course must be kept clear and may be padlocked during winter months. Please inform golf reception if planning on leaving your vehicle in the car park overnight.

## **CLUBHOUSE**

No food or drink, alcoholic or otherwise, may be brought into and consumed within the clubhouse or its grounds.

Members and visitors should not interfere with any switches, thermostats or electrical controls within the clubhouse. In case of difficulty a member of staff should be approached.

Dogs, other than guide dogs, are not permitted within the clubhouse.

Members are responsible for ensuring their guests conform to all the house rules.

It is considered good manners to refrain from taking personal calls within the clubhouse.

We kindly request that mobile devices are switched to vibrate / silent in the clubhouse lounge areas. Members of the emergency services may initially answer calls within the lounges.

Members are responsible for ensuring their guests conform to all the course rules.